

New Generation Rollingstock Train Commission of Inquiry

Procedure guideline 03-2018

Interviews

1. The Commissioner may require persons, under section 5(1)(c) of the *Commissions of Inquiry Act 1950*, to attend interviews on topics covered by the terms of reference for the Commission.
2. Interviews are to be conducted by the Commissioner or any person authorised in writing to act on his behalf.
3. Interviewees may be accompanied by a support person of their choice, including a legal representative.
4. Interviews will be audio recorded and a transcript of the interview prepared. The audio recording will not be published.
5. There will be no video recording of interviews.
6. The interviewee or their support person may take notes during the interview.
7. The information provided during the interview will be used for the purpose of the Commission and may be referred to in the Commission report.
8. The Commissioner may, under section 5(1)(d) of the *Commissions of Inquiry Act 1950*, require an interviewee to provide written information to confirm or clarify the information provided in the interview.