

New Generation Rollingstock Train Commission of Inquiry

Procedure guideline 01-2018

Publication of information and confidentiality

1. Information provided to the Commission may be published in the Commission's report, on the Commission's website or otherwise made publicly available.
2. Any person, agency or organisation providing information to the Commission who wishes to apply for confidentiality in relation to the fact of their provision of the material, or the whole or any part of the material:
 - (a) should, if they consider it necessary to address confidentiality before provision of any material, contact the Commissioner's Office to discuss arrangements to proceed in that regard
 - (b) subject to alternative arrangements pursuant to paragraph (a) above, provide the material under cover of a written notice stating:
 - the part of the information or material in respect of which confidentiality is sought
 - whether the confidentiality is sought in respect of the world at large or subject to acceptance of publication to some person or categories of persons, and
 - the grounds on which such confidentiality is asserted to be necessary and appropriate despite the public nature of the inquiry
 - (c) organise the material provided in such a way as to indicate on its face where confidentiality is sought.
3. Where confidentiality is applied for in relation to material provided to the Commission, the Commissioner will determine the application on the written material and notify the person or their nominated legal practitioner accordingly. In such a case, where confidentiality is refused, the material or information in question will nevertheless be kept confidential for seven days from notification of the decision.